



**3** → **Trihant**  
**METASKILL DEVELOPMENT CENTRE**

# **TALLY PRIME COURSE**

# ABOUT AMDC

- ✔ 50+ Hours Module
- ✔ Industry Expert Trainers
- ✔ Placement Assistance
- ✔ Weekend Batches
- ✔ Corporate Training
- ✔ Lifetime Support
- ✔ Certification Course



# COURSE CONTENT



## ✓ BASIC OF ACCOUNTING

Introduction

Types of Accounts

Accounting Principles or concepts

Mode of Accounting

Rules of Accounting

Double-entry system of bookkeeping

## ✓ FUNDAMENTALS OF TALLY.ERP 9

Company Features

Configuration

Getting functions with Tally ERP9

Creation/setting up of Company in Tally ERP9

## ✓ ACCOUNTING MASTERS IN TALLY.ERP 9

Chart of Groups

Groups

Multiple Groups

Ledgers

Multiple Ledgers

## ✓ **INVENTORY MASTERS IN TALLY.ERP9**

- Stock Groups
- Multiple Stock Groups
- Stock Categories
- Multiple Stock Categories
- Units of Measure
- Stock Items

## ✓ **VOUCHERS ENTRIES IN TALLY.ERP9**

- Introduction
- Types of Vouchers
- Accounting Vouchers
- GST Accounting
- Invoicing with GST

## ✓ **ADVANCE ACCOUNTING IN TALLY.ERP9**

- Bill-wise details
- Bank Reconciliation
- GST Returns Data Finalization
- Finalizing Financial Statements of the Company



# TESTIMONIALS

**AMDC's Tally and GST is best course in Surat. We need this type of course to improve our knowledge and studies also. Instructor was very willing to answer questions from individual, which is very helpful and was very patient as most of us were beginners. Very helpful workshop for us. Thank you so much for this helpful and informative course. It was a pleasure to be part of this course.**

**It was a great experience in learning tally prime with AMDC. I am glad to share my review that the tallya and gst course is fully based on practical data and not theory based. Instructors helped us to understand stuffs in a easy manner. Individual training is the best part in special coaching which helps us to understand and clarify our doubts without any hesitation. OUTPUT IS WORTHY!**

# KNOW YOUR MENTOR

- **Chartered Accountant having Expertise in Data Analytics, ERP and Management Audits**
- **Certified Faculty at Institute of Chartered Accountants of India(ICA) for Information Systems Audit course and Forensic Accounting and Fraud Detection Course , Information Technology Training Advanced Course**
- **Faculty at Institute of Cost And Management Accountants of India (ICMAI)**



**MR. KEYUR DOSHI**  
**ACA, ACMA, DISA, FAFD, B Com**

# Get in Touch

**Batch Starts from  
1st May**

**Fees: 3000+GST**

Contact us to get more info



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